

DEVIZES COMMUNITY AREA PARTNERSHIP

ANNUAL WORK PLAN 2011/2012

| CAPA commitments | Proposed initiatives and activities |
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| <p>Partnership Development</p> <p><i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p> | <p>The Devizes Community Area Partnership has 7 Thematic Groups, each of the Thematic Groups has a chairman who sits on the Steering Group. Steering Group Meetings take place as necessary and are held approximately once a month.</p> <p>The Devizes Community Area Partnership holds full meetings quarterly with an AGM taking place annually in June. The Partnership has a part time administrator who supports the Thematic Groups as well as the Partnership, sitting in on meetings and taking minutes, preparing agendas and providing general administrative support.</p> <p>The Partnership is affiliated to WfCAP and has a representative on the WfCap Steering Group.</p> <p>The Partnership is currently undertaking a community consultation in respect of the Community Area Plan and it is expected that the Community Area Plan will be ready for adoption in July of this year.</p> <p>The Partnership has recently been awarded funding for developing projects in conjunction with the Area Board dealing with traffic and cycle strategies. There are also plans to develop strategies in respect of housing and community safety.</p> |
| <p>Accountability</p> <p><i>“To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis.”</i></p> | <p>Devizes Community Area Partnership Meetings are advertised on the Partnership website and the AGM will be advertised in the press.</p> <p>Newsletters and consultations are sent to every household in the Community Area and events are promoted through charitable and local government bodies. The Devizes Community Area Partnership is responsible to the community, the AGM is open to all members of the community and all community representative bodies are invited to become members of the Partnership.</p> |

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| <p>Communication</p> <p><i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i></p> | <p>The Partnership produces newsletters and has a dedicated website. In addition to this questionnaires have been delivered to all households within the Community Area. Public consultations are planned to be held over the next few months in respect of Community Area projects and the Community Area plan.</p> |
| <p>Consultation</p> <p><i>"To consult widely on a range of community issues and hold public engagement events and activities."</i></p> | <p>Consultations are conducted through surveys, public meetings and on line questionnaires. The take up on our recent survey exceeded 20% of the households in the Community Area.</p> |
| <p>Community Planning</p> <p><i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations"</i></p> | <p>The Community Area plan is intended to be ready for adoption by July 2011. The survey has been conducted throughout the Community Area and every household has been contacted regarding the Community plan.</p> |
| <p>Local action</p> <p><i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."</i></p> | <p>Having determined the main issues concerning the local community on the Community Area questionnaire we will be looking to address Community Plan priorities.</p> <p>To date the only area which we have secured funding for is to deal with traffic issues, however, we will be looking to secure additional funding in the near future.</p> |